Dept of Entomology – Academic Procedures Fact Sheet #1:

How to arrange for research credit or independent study for undergraduate students in Entomology at OSU

UNDERGRAD COURSES FOR RESEARCH:

ENTMLGY 4999 is 'Research with Distinction' which is the name that is the same as used in all other CFAES departments. Graded S/U. Prerequisites: GPA 3.0 or above overall, GPA 3.0 or above in the major, and permission of project supervisor. Students are expected to present at the CFAES Undergraduate Research Forum and the Denman University Undergraduate Research Forum. 1-5 credits, repeatable to a maximum of 6 credit hours or 6 completions.

ENTMLGY 4999H is 'Honors Research with Distinction'. Similar to 4999 (above) but 1-3 credits, repeatable to a maximum of 6 credit hours or 3 completions. Graded S/U. Prerequisites: Honors standing, and CPHR (cumulative point hour ratio) 3.40 or above, and GPA 3.40 or above in major, and permission of honors project supervisor.

ENTMLGY 4998 is 'Undergraduate Research in Entomology'. Graded S/U. Prerequisite: Permission of instructor. It is variable credit, 1-3 credit hours. Repeatable to a maximum of 6 credit hours or 6 completions.

UNDERGRAD COURSE FOR INDEPENDENT STUDY:

ENTMLGY 4193 is 'Individual Studies'; this is used for a specific topic that would be covered in a regular course, but no regular course is available; it is not used for research studies. It is graded S/U. It is variable credit, 1-3 credit hours, repeatable to a maximum of 6 credit hours or 6 completions. No approvals are needed for offering of any section of this course.

IMPORTANT NOTE ON SECTIONS!

For 4193, 4998, 4999, and 4999H, every semester the master class schedule shows several sections of these courses, with each section having the instructor listed as 'Staff' or as the name of a specific instructor who had a section the previous semester. Students should sign up for a section if the desired instructor has an assigned section. If the desired instructor does not have a section, then the student or instructor should ask the Entomology Scheduling Coordinator to arrange a section, a simple process that usually takes only a day or two. Students should **not** sign up for a section that has just 'staff' as the instructor.

The ideal time for instructors to check that they have a section set up for any needed independent study or research course is by the date that the Entomology Scheduling Coordinator submits our list of classes: For classes to be offered in summer terms and autumn semester, the list is submitted in early December. For classes to be offered in spring semester, the list is submitted in early July. But if the request was not done by these times, a special request can be made up until the week before classes begin.

- drafted by Celeste Welty, 4/28/2015, revised 9/25/2019, revised with curriculum committee input 3/5/2021.